



# Reema Almansoori

WEB MEDIA

## CONTACT

- +973 66922656
- RemaAlmansori@gmail.com
- Budaiya, Bahrain
- 2<sup>nd</sup> June, 1999
- Bahraini

## MY PROFILE

I am seeking an ambitious and challenging job at your renowned company. This position would provide me with the opportunity to develop my technical and professional abilities across a variety of tasks and responsibilities. My goal is to become proficient and excel at any duties I am asked to perform, in order to make a meaningful contribution to your organization. I am excited by the prospect of growing my skills and expertise in this role, and I believe I have the passion, enthusiasm, and aptitude to thrive in this environment. I am confident that working at your company would allow me to reach new levels of competence and achievement in my career.

## REFERENCES

**Mr. Abdulaziz Janahi**  
Co Founder  
+973 33547044

**Mr. Younis**  
HR Manager  
+973 66338266

## Education

**2019–Present**      **Bahrain Polytechnic University**

### **Bachelor of Web Media**

Working on real-world projects in teams, learning all aspects of online digital production, and specializing in design, development, or management.

**2016–2019**      **AL SHUROOQ SECONDARY SCHOOL**

### **Commercial Highschool Degree**

Basic Commercial studies of business aspects and Laws regarding the Kingdom of Bahrain.

## Experience

**2022**      **Bahrain Elections**

### **Auditor & Data Entry**

Demonstrated a diverse skillset that included guiding people to their designated locations, verifying passports and stamping them as needed, entering voter data into the system, and providing each voter with the required voting materials.

**2018–2021**      **Azadea**

### **Sales Associate**

Provided excellent customer service, assisted shoppers in finding products, processed sales transactions, and maintained store displays and inventory, demonstrating strong communication and organizational skills in a retail environment.

**2015–2016**      **Eventos Events Management**

### **Operation Assistant**

Supported day-to-day business functions, including data entry, filing, scheduling, and providing administrative support to the team. This position allowed me to develop strong organizational, communication, and multitasking skills while contributing to the smooth running of operations.